



INFINITE CAMPUS

Establishing Your Infinite Campus Parent Portal Account

Vicksburg Community Schools is pleased to provide the Infinite Campus Parent Portal communication tool for parents. The District understands that parental access to information is a critical link in guiding and supporting students. The Parent Portal connects parents/guardians to students' data online, anytime, from any convenient location that has high speed internet access. It is designed to help parents stay up-to-date with their children's (and only their children's) assignments, activities and academic progress. Parents can view assignment details, email teachers, track attendance, and print report cards and transcripts. Teachers, counselors and staff publish information as it becomes available; giving parents immediate access to ongoing student performance. Schools post announcements, important notices, meetings and other "backpack" type messages onto the portal, allowing busy families to schedule, plan and stay informed. The Parent Portal is a free service to our district families.

To use the Campus Portal, you need a computer with High Speed Internet access and a parent account. Once created, this account will remain active while your children remain in the district. To access the internet, your computer will need a browser, Internet Explorer, Safari or some other browser. Your computer will also need Adobe Acrobat Reader, free software for viewing and printing Portable Document Format (PDF) files, to view reports. To download the free Acrobat Reader, go to www.adobe.com/products/acrobat/readstep2.html

System Requirements

Computer:

PC users

Pentium processor
Windows 98 or higher
RAM: 128MB RAM or greater
Disk free space: 100MB
Internet Browser: Internet Explorer 6.0 or higher. We recommend IE 7.0
Adobe Acrobat Reader: minimum version 5.0

MAC users

OS9 or higher
RAM: 128MB RAM or greater
Disk free space: 100MB
Internet Browser: Safari 2.0 or higher
Adobe Acrobat Reader: minimum version 5.0

Internet Connection:

DSL or cable

Signing up for a Parent Portal Account

1. Read the attached Parent Portal Acceptable Use and Safety Policy.
2. Complete the attached Parent Portal Access Request Form and return it to your child's school office.

Note:

After completing step #2, you will receive, in the mail, a Navigation Packet to assist you in the Parent Portal access process. Additional assistance will be available through scheduled training sessions.